



Tina Danzy, Executive Director

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Smoke-Free Policy

1. Policy Purpose

The purpose of this policy is to establish a smoke-free environment within all federally funded public housing properties. It is designed to:

- Protect the health and safety of residents, staff, and visitors
- Eliminate exposure to secondhand smoke
- Reduce fire hazards
- Lower maintenance costs
- Promote the overall well-being of the community

2. Definition of Smoking

"Smoking" includes inhaling, exhaling, burning, or carrying any lighted or heated tobacco or plant product, including:

- Cigarettes
- Cigars
- Pipes
- Electronic Nicotine Delivery Systems (ENDS), such as e-cigarettes and vape pens
- Marijuana
- Any other similar lighted or heated substances, in any form

3. Smoke-Free Building

Smoking is prohibited by all residents and their guests in:

- Residential units (apartments)
- Entryways, porches, balconies, and patios
- All interior common areas, including but not limited to:
 - Community rooms
 - Bathrooms
 - Lobbies
 - Hallways
 - Laundry rooms
 - Stairwells
 - Offices
 - Elevators



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4. Designated Smoking Area

Smoking is only permitted in the **designated smoking area**. Please refer to your site-specific handbook for your designated area, or contact the Public Housing Manager.

Smoking is **strictly prohibited** in the following areas:

- Sidewalks
- Parking lots (including inside vehicles)
- Benches
- All other outside common areas

5. Policy Compliance

This policy applies to **all residents, employees, visitors, subcontractors, and volunteers**.

- **PHA Responsibility:** No-smoking signage will be posted at building entrances. Staff will promote the smoke-free policy during resident interactions and meetings.
- **Resident Responsibility:** Residents must inform their guests of the No-Smoking Policy and ensure compliance.

6. Violations and Enforcement

Violations of the Smoke-Free Policy will result in the following actions:

- **1st Violation** – Lease violation issued
- **2nd Violation** – Lease violation issued with a **mandatory conference** scheduled
 - *Failure to attend the mandatory conference will result in the issuance of a Notice to Quit*
- **3rd Violation** – **Notice to Quit** issued

Important: Tenants are responsible for the actions of their guests. Lease violations will be issued if a guest smokes on the property.